

**ARROWHEAD WOMEN'S GOLF ASSOCIATION
BY-LAWS**

**ARTICLE I
NAME & PURPOSE**

- Section 1. The name of the organization shall be known as ARROWHEAD WOMEN'S GOLF ASSOCIATION (AWGA).
- Section 2. The purpose of this organization shall be to promote interest and involvement in golf activities among the women members of Arrowhead Golf Club.
- Section 3. This organization will be guided by these By-Laws and the Rules and Regulations of Arrowhead Golf Club.

**ARTICLE II
MEMBERSHIP**

- Section 1. Membership shall be available to all women 18 years of age or older, who are members of Arrowhead Golf Club, carry a USGA handicap and have paid the current year's AWGA dues. All members in good standing may participate in all AWGA golfing and social events, may have voice and vote on all matters appropriate for voting, and may hold office and serve on committees.
- Section 2. Any Arrowhead Golf Club or Legend's Bar and Grill employee with golf privileges may register and maintain a USGA/GHIN Handicap on Arrowhead's roster, and if they pay the appropriate dues, may join AWGA as a member, including all rights and responsibilities.
- Section 3. All AWGA membership dues shall be established by the Board from time to time in such amounts as they deem to be adequate to operate and maintain the club.
- Section 4. The fiscal year for the club will be January 1st through December 31st.

ARTICLE III **MEETINGS**

Section 1. General Meetings may be held monthly from the second Thursday in March through the last Thursday in October. Dates will be announced. Meetings may be omitted at the discretion of the President and/or Board.

Section 2. A quorum shall consist of those members present.

ARTICLE IV **OFFICERS AND BOARD**

Section 1. **The Elected Officers** of this organization shall consist of President, Vice President, Secretary, Treasurer and Golf Chair.

Section 2. **The Board** shall consist of the elected officers.

Section 3. **Vacancy in Office:** In the event of a vacancy in the President's office, the Vice President shall assume the office of President. In the event of other vacancies, the President shall appoint a member to that position through the remaining election cycle.

Section 4. **Board Meetings** may be held as deemed necessary by the President or the Board to conduct the business of AWGA. When a vote of the Board is required, the current elected Board Members have a vote. The Board Members present shall constitute a quorum. Business that needs immediate action may be conducted via email.

Section 5. The immediate Past President shall serve the Board in an advisory capacity.

ARTICLE V
DUTIES OF ELECTED OFFICERS
AND BOARD MEMBERS

Section 1. The officers shall consist of President, Vice President, Secretary, Treasurer, and Golf Chair; and their duties shall be such as their titles would indicate and as defined in their respective job descriptions.

Section 2. The Board shall authorize and define the powers and duties of all committees. The President shall appoint a Chairperson for each committee. The President may be an ex-officio member of all committees, except the nominating committee.

ARTICLE VI
NOMINATIONS AND ELECTIONS

Section 1. **A Nominating Committee** consisting of three (3) AWGA members shall be appointed by the Vice President and meet at least two months before the October elections. The Vice President shall serve as chairperson.

Section 2. This Nominating Committee shall present to the membership two weeks prior to the annual election nominees for the following elective offices: President, Vice President, Secretary, Treasurer and Golf Chair.

Section 3. Consent of each nominee must be obtained before her name is presented on the slate.

Section 4. The annual election of officers will be held in October, during or prior (via email) to the General Meeting. The new officers shall assume their duties at the beginning of the fiscal year.

ARTICLE VII
COMMITTEES

Section 1. **The Nominating Committee** shall be as described in Article VI, Nominations and Elections.

Section 2. A **By-Law Review Committee** may be appointed by the President to review the By-Laws and report accordingly. This Committee shall

include two past Presidents.

Section 3. **Committees** may be authorized by the Board to organize and implement golfing or social events.

ARTICLE VIII **GOLFING ACTIVITIES**

Section 1. **RULES**

- a. All golf competition shall be played in accordance with the Rules of Golf as adopted by the United States Golf Association, and with local rules currently established by Arrowhead Golf Club.
- b. All members shall submit five score cards to establish a temporary handicap before entering any golf competition. If a member has transferred from another club, previously established handicap from a rated course shall be used until handicap can be established at Arrowhead Golf Club.

Section 2. **ORGANIZED GOLF SEASON** The season for organized Golf will start the 2nd Thursday in March, and conclude the last Thursday in October. A schedule of games shall be prepared and presented by the Golf Chair for approval by the Board prior to the start of season.

Section 3. **TOURNAMENTS** The Golf Chair, with input from the Handicap Chair, shall determine which tournaments are to be posted as “C”¹ scores.

ARTICLE IX **AMENDMENTS**

Section 1. These By-Laws may be amended at any General Meeting by a two-thirds vote of all members present, or by member votes cast and returned via email, provided notice of the proposed by-law change has been given at the previous regular meeting and attached to the general meeting minutes and distributed to all members with an email address, and posted for thirty (30) days prior to the voting. Amendments will become effective immediately following the voice vote if held at a General Meeting or upon the email voting deadline if the vote is held via email.

- a. Any member may propose By-Law changes, and shall submit such, in writing, to the Board who, in turn, shall review and make recommendations to the general membership regarding the proposed revision(s).
- b. At the Board's discretion, proposed by-law revisions may be sent out and/or posted for comments from the general membership before the 30-day posting period.
- c. At the Board's discretion, upon the end of the 30-day posting period, either an email containing the proposed by-law change accompanied by a request to reply with an email vote will be sent out to the membership, or the proposed change will be read and voted on at the next General Meeting.

Section 2. The Board shall have the authority to reword these By-Laws, provided there is no change in meaning, and to correct errors in grammar, spelling, printing, and numbering.

ARTICLE X

Robert's Rules of Order Revised may guide all proceedings of this organization not provided for in these By-Laws. A copy of the By-Laws shall be retained by the Secretary for reference at all meetings.